



Job Title: Finance Manager

Reporting to: CEO/Director

www.skirting4less.com

Skirting4Less Limited is a reputable manufacturing firm that produces custom-made skirting boards, architraves, windows boards, and other MDF products. We take pride in our high-quality designs and have established ourselves as a trusted platform for interior designers, property developers, tradespersons, and DIY enthusiasts.

We seek a skilled and experienced **Finance Manager** to join our team as we embark on a new phase of our business. As the Finance Manager, you will play a crucial role in ensuring our finance functions' smooth and efficient operation, which we are building from scratch. Your responsibilities will include:

Responsibility

- Develop and implement financial strategies, policies, and procedures to ensure effective financial management.
- Prepare and analyse financial reports, budgets, and forecasts to provide insights and support decision-making processes.
- Manage cash flow, monitor accounts receivable and accounts payable, and ensure timely invoicing and payments.
- Coordinate with external auditors and tax advisors to ensure compliance with financial regulations and reporting requirements.
- Conduct financial analysis to identify cost-saving opportunities and improve financial performance.
- Oversee inventory management and control to optimise stock levels and minimise wastage.
- Develop and maintain strong relationships with banks, financial institutions, and stakeholders.
- Ensure adherence to internal controls and maintain accurate financial records.

Qualifications and Requirements:

- Bachelor's degree in Finance, Accounting, or a related field. Master's degrees or relevant certifications are a plus.
- Proven work experience as a Finance Manager, preferably in a banking or finance-related industry.
- Strong financial acumen and analytical skills, with the ability to interpret financial data and make strategic recommendations.
- In-depth knowledge of accounting principles, financial regulations, and reporting standards.
- Excellent leadership and communication skills, with the ability to interact with individuals at all levels of the organisation.
- High level of integrity and discretion when dealing with sensitive financial matters.



- Proficiency in using financial software and MS Office suite.
- Ability to manage multiple priorities and work effectively in a fast-paced environment.

What we offer:

- Competitive Salary
- Pension Contribution
- 25 Days Annual Holidays
- Discount on Products
- Other benefits

If you are a dynamic and experienced professional with a strong background in finance, and if you are seeking an exciting opportunity to contribute to the growth of a reputable manufacturing firm, we invite you to apply for the position of Finance and HR Manager at Skirting4Less Limited.

To apply, please submit your resume, cover letter, and relevant certifications to info@Skirting4less.com. We look forward to reviewing your application and considering you for this vital role in our organisation.

Note: Only shortlisted candidates will be contacted for further steps in the hiring process.